

P2F2 2023 Conference Update

The 20th Annual P2F2 Conference is just 10 days away!

We look forward to seeing you at the Embassy Suites Denver Downtown Convention Center hotel, located at 1420 Stout Street, from Sunday, October 8 through Wednesday, October 11, 2023. Before you head out the door, here is some information we hope you will find to be useful.

Hotel

The hotel is quite secure. In fact, you may need to have the valet open the door for you if it is locked. On the first floor you'll enter the elevator and head up to the lobby level, which is on the 4th floor, to check in. The registration desk for P2F2 is on the 3rd floor outside the Crystal Ballroom. If you're coming early to help us prepare registration packets on Saturday morning, we'll be meeting in Leadville, which is also on the 3rd floor.

Getting There

The hotel is located 27 miles from Denver International Airport. A hotel shuttle is not available. Taxi and rideshare services are available for roughly \$65 one way. Light rail service with the Denver RTD is available between the airport and Union Station, which is about 1.5 miles from the hotel, for \$10.50 per person one way.

Name Badges

We will be using barcoded name badges, which you will need to access sessions, lunches, and evening events. You will pick up your name badge at the registration desk. Please get your name badge scanned at all conference-related events you attend, even if you are not interested in receiving CPE credits, since it helps us estimate attendance at future events.

CPE Credits

CPE credits will be granted based on scanning results. If you forget to get your name badge scanned after a session, please stop by the registration desk and let us know. CPE certificates will be available on the P2F2 website by the end of October. We have included a CPE Tracking Form in your goody bag that allows you to track the sessions you attended. Please hold onto that form and compare it to your CPE certificate. There is additional information in your goody bag about what to do if the CPE certificate is not correct.

Meals

Embassy Suites provides a free hot breakfast buffet each morning. You do not need meal tickets this year. Lunches will be held in the Silverton Ballroom, located on the 2nd floor. Lunch on Sunday is just for those who registered to attend the preconference sessions. Lunch is provided to all conference attendees on Monday and Tuesday. Lunch will not be provided on Wednesday since the conference ends at 11:55 that day.

Breaks

We will have morning and afternoon breaks each day in the Crestone Ballroom on the 3rd floor. Drinks only will be available in Crestone during those breaks. Snacks and candy will be available throughout the day in the back of meeting rooms, at the registration desk, and at sponsor tables. Ice cream will be available during Monday's afternoon break, provided by Denver's popular Milkbox Ice Creamery.

Sunday Welcome Reception

We welcome all attendees (and guests if you registered and paid for them to attend the reception) to join us on the 4th floor from 5:30 – 7:30 for light hors d'oeuvres and beverages. Two drink tickets will be stored in the back of your name badge. Each ticket is good for one drink. If you need another drink ticket, find a P2F2 retiree, who will be wearing a P2F2 vest.

Tuesday Evening Dinner

Tuesday's evening event will be held at the East Club on the United Club Level at Empower Field (Mile High Stadium), home of the Denver Broncos from 5:00 – 8:30 for all attendees (and guests if you registered and paid for them to attend the event). Buses will begin loading at 4:45 at the hotel. Buses will return to the hotel as they fill up, with the last bus leaving at 8:30. Drink tickets are not needed for this event. If you plan to walk or drive yourself to Empower Field, directions and a map are available on the Whova app and on the P2F2 website. You'll enter Empower Field at Lot A/B, Gate 7. Lot A/B is on the southeast side of the stadium and Gate 7 is on the east side of the stadium.

New Member Welcome / Orientation

If this is your first in-person P2F2 conference, we encourage you to join us from 5:00 – 5:25 Sunday afternoon in the Crystal Ballroom (where we hold our Sunday afternoon sessions). You will meet the P2F2 Board and learn more about P2F2 and conference logistics. Feel free to bring a friend, or make a new one at this quick get-together.

Pre-Conference Sessions

We are offering two pre-conference sessions, which run concurrently from 9:00 – 11:45 Sunday morning in the Crystal Ballroom. You must have registered for the pre-conference session when you registered for the conference in order to attend. You may attend either one of the sessions: *The Actuarial Playbook* led by three actuarial firms, or *The Economy – Dealing with Conflicting Signals* led by three economists. Materials will be provided during the session and lunch will be provided at 11:45 in the Silverton Ballroom.

Session Presentations

Hard copies of speaker's slide decks are not available at the conference. Speaker presentations for most sessions have been posted to the P2F2 website (p2f2.org). To access them, login to the website and click on "My Committees" on the sidebar menu and then on "2023 Conference Attendee." Presentations are also available on the mobile app. I encourage you to download and/or print the presentations before arriving in case Internet access in the meeting rooms is slow.

Mobile App

We will be using the Whova app as our conference app again this year. Once you have installed the app, the invitation code is: **2u5rwz579y**. Instructions were emailed to all attendees on September 19th, and will be available in your goody bag at the registration table.

Bring Your Financial Documents

Please bring a copy of your system's ACFR, PAFR, and/or budget documents so that others can peruse them and see how other systems provide financial information to stakeholders. We will have a table set up near the registration table, and hope you'll share these documents with other attendees.

Conference Attire

Business casual is appropriate for the conference. Meeting room temperatures tend to be on the cool side, so please plan accordingly. Jeans and comfortable shoes are appropriate for evening events.

Seating Arrangements

We booked the hotel in 2017 for our 2021 conference, but the pandemic pushed us back two years. We have grown tremendously since then, and so our general sessions will, unfortunately, be unexpectedly tight for space. The front of the ballroom will be set up with tables, but the back third will be chairs only. You may want to come early if you want a seat at a table, or bring a padfolio to write on in case you end up in a seat without a table. We added a 5th breakout track this year so that we can spread out a bit during our breakout sessions Monday and Tuesday afternoon.

Conference Brochure

During the registration process we asked if you wanted us to print a copy of the brochure for you. Many of you answered no, and we appreciate the ability to save some money. The brochure will be in the goody bags of those who asked us to print a hard copy for them. It is also available on the app and on the P2F2 website.

Retiree Volunteers

We are fortunate to have members who are willing to stay involved with P2F2 even after they retire. If you have questions, please feel free to ask one of our friendly retirees, who will be wearing a gray P2F2 vest.

Tour de Sponsors

We have 25 sponsors this year. Please thank them for their help in keeping conference costs as low as possible. You will receive a Tour de Sponsors bingo card in your goody bag. If you get each sponsor to stamp their logo on the card, you can return it to the registration desk. We will hold drawings each day and winners will be able to select a small prize from our treasure chest.

We look forward to seeing you soon in Denver!

2023 Conference Planning Committee